



Privacy Policy

The Waccamaw Community Foundation (WCF) is committed to protecting the privacy of our donors, grantees, and other stakeholders. This Privacy Policy outlines how we collect, store, and use personal information to ensure that it is handled responsibly and securely.

1. Information We Collect

We may collect personal information from various individuals and organizations, including but not limited to:

- **Donors:** Name, contact information, donation history, and preferences.
- **Grantees:** Name, contact information, grant application data, and funding history.
- **Volunteers:** Name, contact information, background checks (if required), and participation records.
- **Event Attendees and Other Stakeholders:** Name, contact information, and interaction history with the foundation.

2. How We Collect Information

We collect information through several methods, including:

- Online donation forms
- Event registrations
- Grant applications
- Surveys, emails, or other direct communications
- Voluntary disclosures from stakeholders

3. Use of Personal Information

Personal information is used to support our mission and operations, including:

- Processing donations and sending acknowledgment letters
- Managing donor preferences and communications
- Evaluating and managing grant applications
- Providing information about foundation activities, events, and updates
- Ensuring compliance with legal and regulatory requirements



We do not sell, rent, or share personal information with third parties, except as required to comply with legal obligations or with service providers who assist in our operations under strict confidentiality agreements.

4. How We Store Information

We take appropriate measures to ensure that personal information is stored securely. This includes:

- Password-protected databases and systems
- Encryption of sensitive data during transmission
- Regular review and updating of security practices to protect against unauthorized access

5. Information Sharing and Disclosure

We may share personal information in the following circumstances:

- **With Service Providers:** Third-party vendors who help us process donations, send communications, or provide technological services, as long as they agree to confidentiality and security requirements.
- **Legal Requirements:** When required to comply with legal obligations, subpoenas, or investigations.
- **With Permission:** If we have the explicit consent of the individual or organization to share specific information.

6. Donor Privacy

We respect the privacy of all donors. Upon request, donors may choose to:

- Remain anonymous
- Limit the types of communications they receive from us
- Request that their name not appear in any publicly distributed donor lists

Donor information is never traded or sold to other organizations.

7. Grantee Privacy

Information provided in grant applications will be used solely for the purpose of evaluating and managing grants. We maintain confidentiality for all grantees and will only share information as necessary to fulfill grant reporting requirements or as required by law.



8. Your Rights

Individuals have the right to:

- Access the personal information we hold about them
- Request corrections to any inaccurate information
- Opt-out of receiving certain communications from us
- Request the deletion of personal information in certain circumstances, subject to legal or operational requirements

9. Retention of Information

Personal information is retained for as long as necessary to fulfill the purposes outlined in this policy or as required by law. We adhere to the foundation's *Records Retention and Destruction Policy* for securely disposing of personal information when it is no longer needed.

10. Changes to the Privacy Policy

We may update this policy from time to time to reflect changes in legal requirements or our privacy practices. When we make significant changes, we will notify stakeholders through appropriate channels.

11. Contact Information

If you have questions about this Privacy Policy or wish to exercise your privacy rights, please contact us at:

Waccamaw Community Foundation
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